Village of Minerva Park

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FISCAL OFFICER Jeffrey Wilcheck

## AGENDA PLANNING & ZONING COMMISSION VARIANCE HEARING June 7, 2022 7:00 P.M.

## CALL TO ORDER

ROLL CALL

MINUTES

## VARIANCE HEARING

A) Items which require a public hearing shall be handled as follows:

- 1. Chair introduces the item.
- 2. Staff makes a presentation on the item.
- 3. Commission asks questions about the staff presentation.
- 4. Chair opens the public hearing.
- 5. The applicant makes a presentation.
- 6. Chair recognizes members of the public to speak.
- 7. If no members of the public step forward for comment OR after all public

comments have been heard, the Chair may close the public hearing.

8. Once the public comment period is closed, the only persons that should be able to speak are those on the Commission. The Commission may also ask specific

questions of the applicant if necessary, following the public comment period. B) Dialogue between the Commission, the public, and the applicant should be primarily

for fact gathering purposes.

C) Commission decisions should be made in the public's best interest as well as in accordance with the Village Code and applicable state laws.

ADJOURN

COUNCIL MEMBERS		
Brian Wolf	Mark Brugger	David McNamara
Jason Camera	Anastasia Koss	Nicole Shrestha

MAYOR Tiffany Hughes