

# FACILITY RESEARCH PROJECT

## COMMITTEE MEMBERS

Name	Background
Jean McCall	Space Planner, MPCA
Tiffany Hughes	Councilperson, Real Estate
Dick Busick	Engineer
Craig Buckingham	Functional Design
Lori Howard	Integrity Community Look
Diane Schrimpf	project manager
Dave Goggin	Business Analyst
Beth McFarlane	Architect, public bidding
Rick Walsh	Construction
Ed Detwiler	Strategic Planning

# TOP REASONS

## **Postponed Repairs**

- HVAC must be replaced
- Roof and Gutters Overdue
- Lighting Replacement (i.e. Community Room)

## **Office Space**

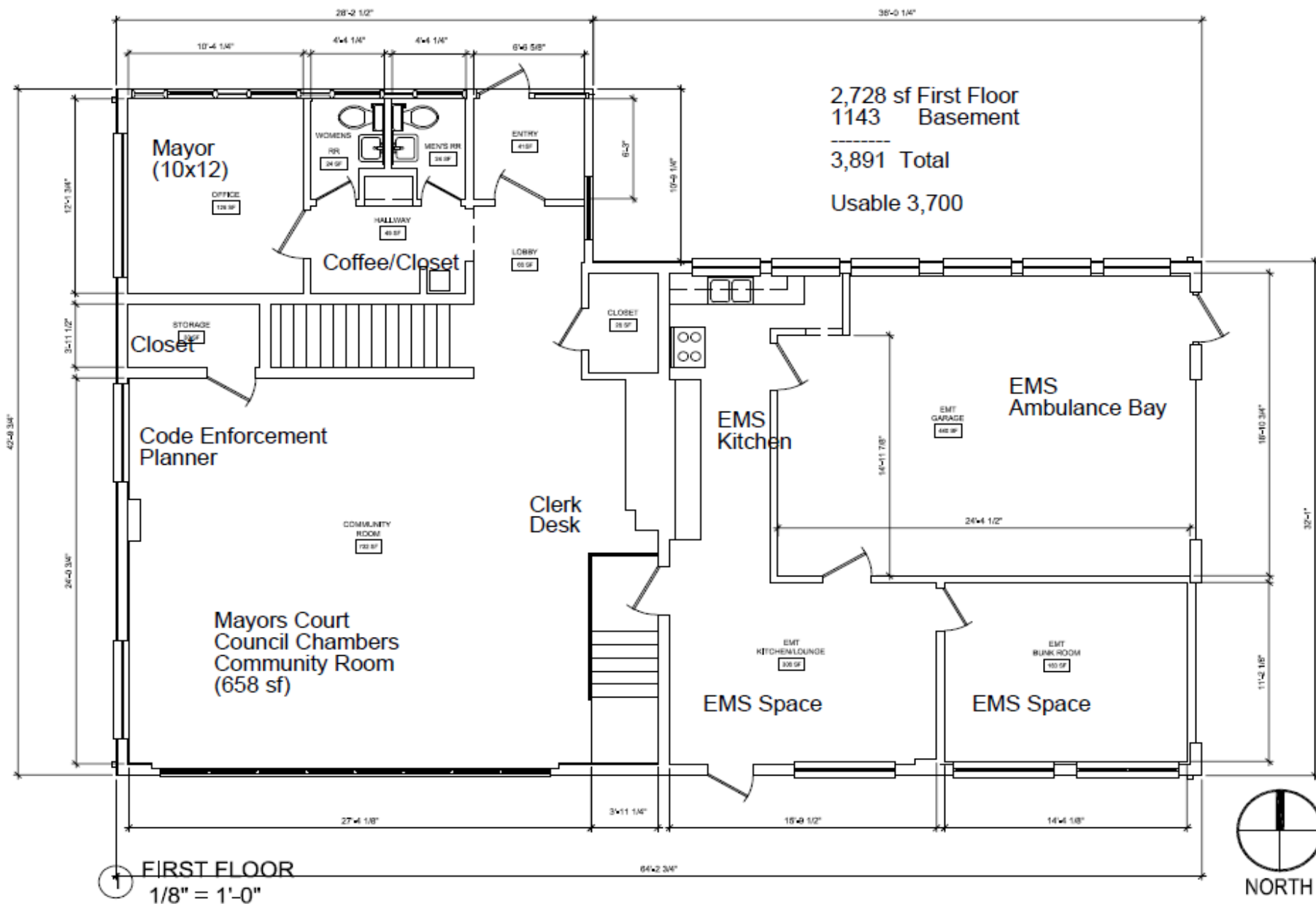
- Only the Mayor has an office on the first floor
- Fiscal Officer shares office with Chief of Police
- No conference room for small meetings with Vendors
- No private meeting room for discussions with Residents or Employees

## **Community Room**

- Average of 12 hours per month – setting up and tearing down room arrangement for:
  - Council Meetings
  - Mayors Court
  - Committee Meetings
  - Community Uses

## **Bathrooms**

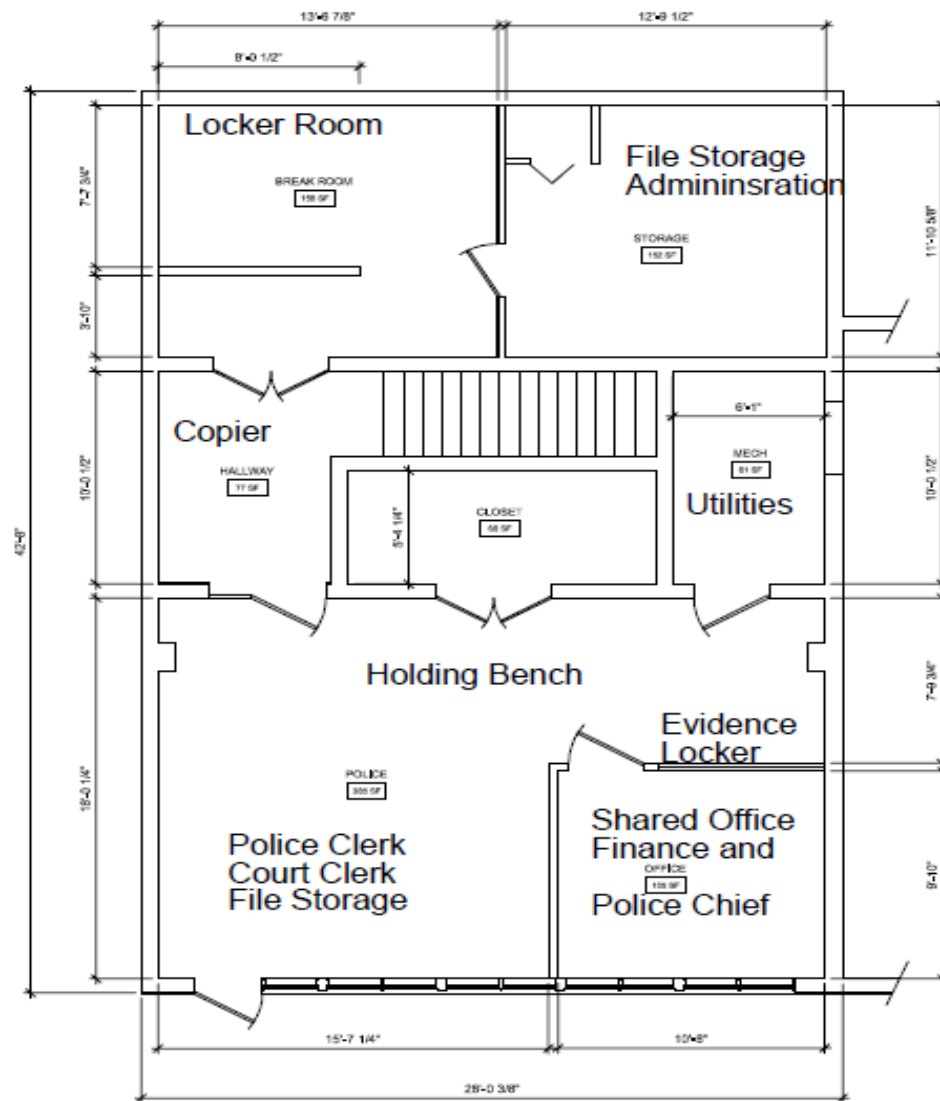
- Shared by Administration, Police, EMS and Residents
- No Slop Sink for Maintenance or Special clean up



Drawn By: SNV  
 Date: 17 OCT 2018

**MINERVA PARK COMMUNITY BUILDING**  
 EXISTING CONDITIONS  
 2829 Minerva Lake Rd

**1**  
 of 5



1,143 sf

① BASEMENT  
1/8" = 1'-0"



Drawn By: SNV  
Date: 17 OCT 2018

MINERVA PARK COMMUNITY BUILDING  
EXISTING CONDITIONS  
2829 Minerva Lake Rd

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of 5





**770 Gross SF Addition**

(Shaded area - West)

**2,340 Gross SF Existing 1st Floor**

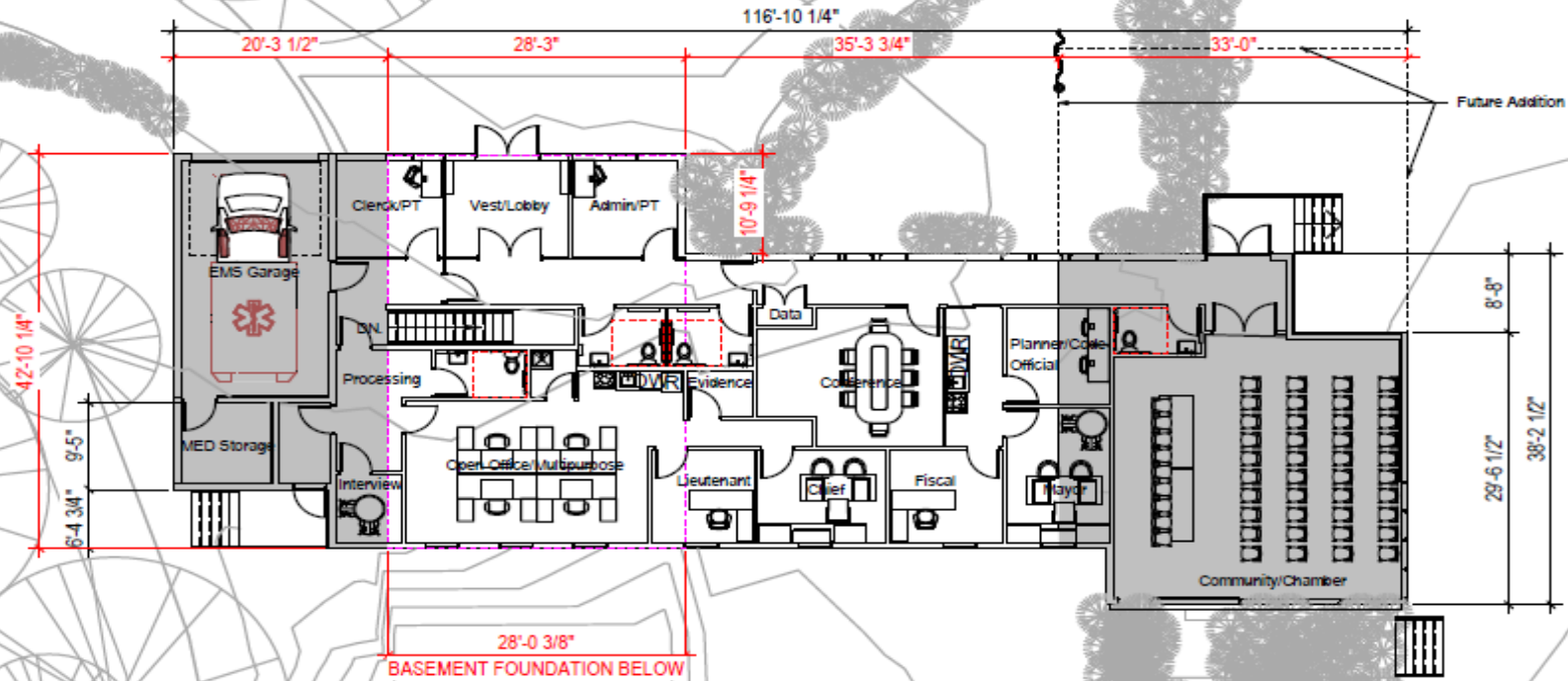
**1,195 Gross SF Existing Basement**

(No shading = Existing 1st Floor)

**1,138 Gross SF Addition**

(Shaded area - East)

**4 Parking Spaces**



**770 Gross SF Addition**

(Shaded area - West)

**2,340 Gross SF Existing 1st Floor**

**1,195 Gross SF Existing Basement**

(No shading = Existing 1st Floor)

**1,138 Gross SF Addition**

(Shaded area - East)



# RENOVATION/ADDITION FIRST FLOOR PLAN

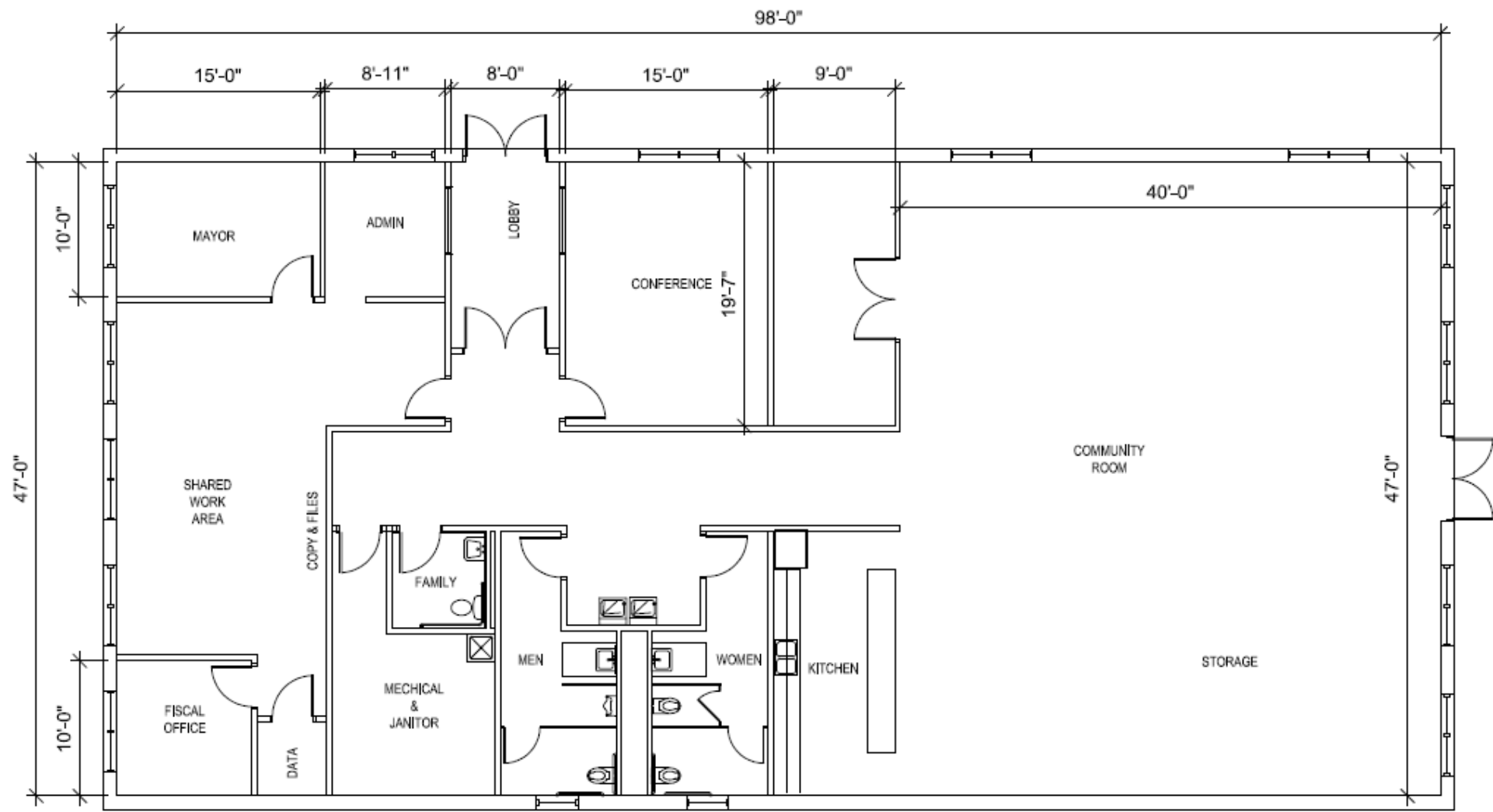



**\$1.2 MILLION CAP OPTION**





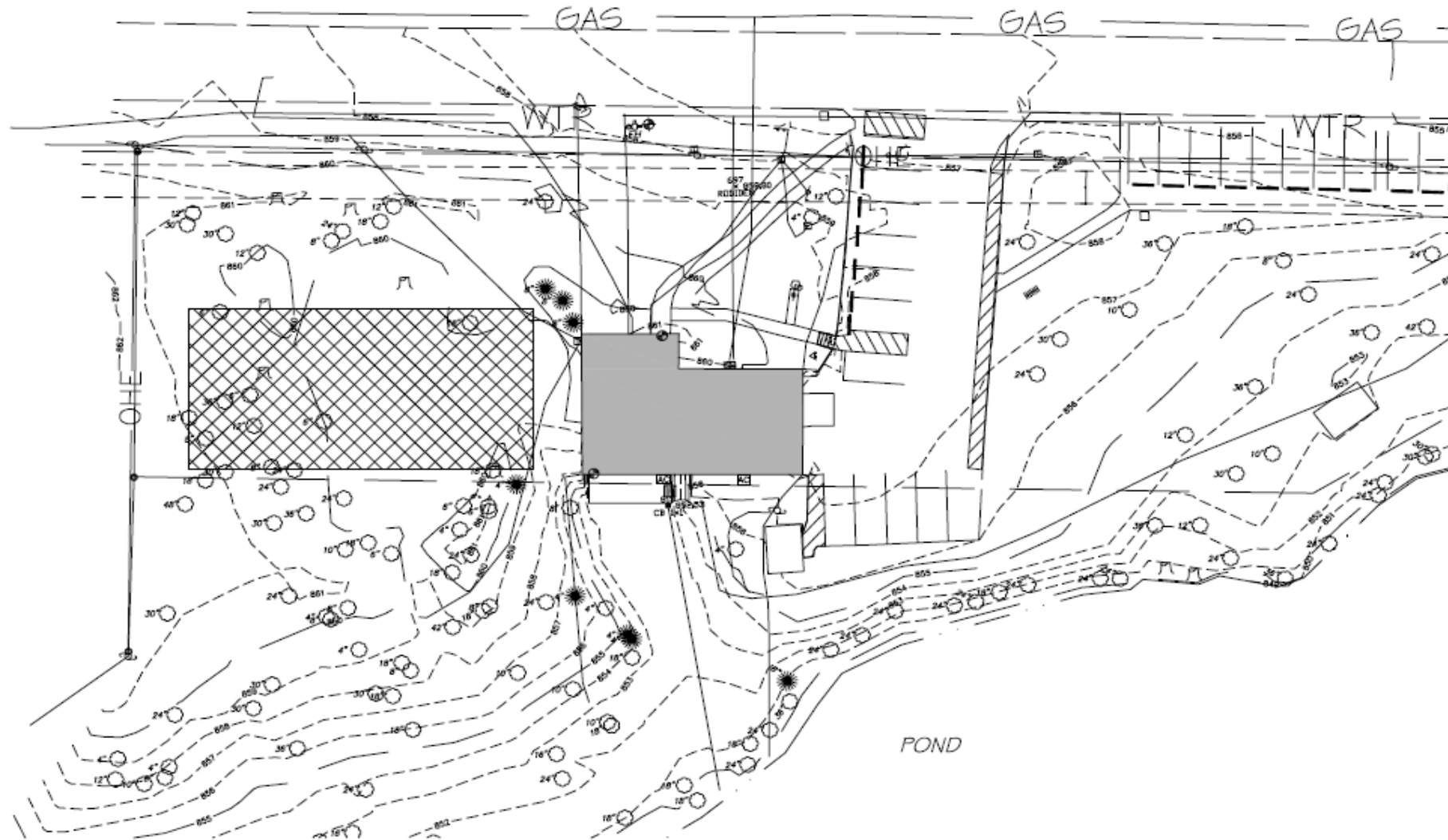
# STANDALONE STRUCTURE FOR ADMINISTRATION



1 PROPOSED FLOOR PLAN  
1/8" = 1'-0" 



# TOPO - STANDALONE BUILDING TO THE WEST



① SITE PLAN - SEPARATE BUILDING  
1/16" = 1'-0"

Drawn By: BAM  
Date: 05 OCT, 2019

MINERVA PARK COMMUNITY BUILDING  
2829 Minerva Lake Rd



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of 3

**PROPOSED FIRST FLOOR PLAN - PHASE I**  
 1/8" = 1'-0"

**TOPO – REMODEL/ADDITION STAGED AND PHASED**

PROCESSING  
CHIEF OFFICE  
POLICE 1908 S.F.  
FILES  
CLERK  
ADMIN  
MAYOR  
INTERVIEW  
LT. OFFICE  
EVIDENCE  
MECH  
STORAGE  
DATA  
CONFERENCE  
STOR  
EXISTING COMMUNITY ROOM  
DECK  
RAMP DN  
JANITOR  
DATA  
FUTURE ADA LIFT  
MED. STOR. (FUTURE STAIR)  
EXISTING EMS  
COURTYARD

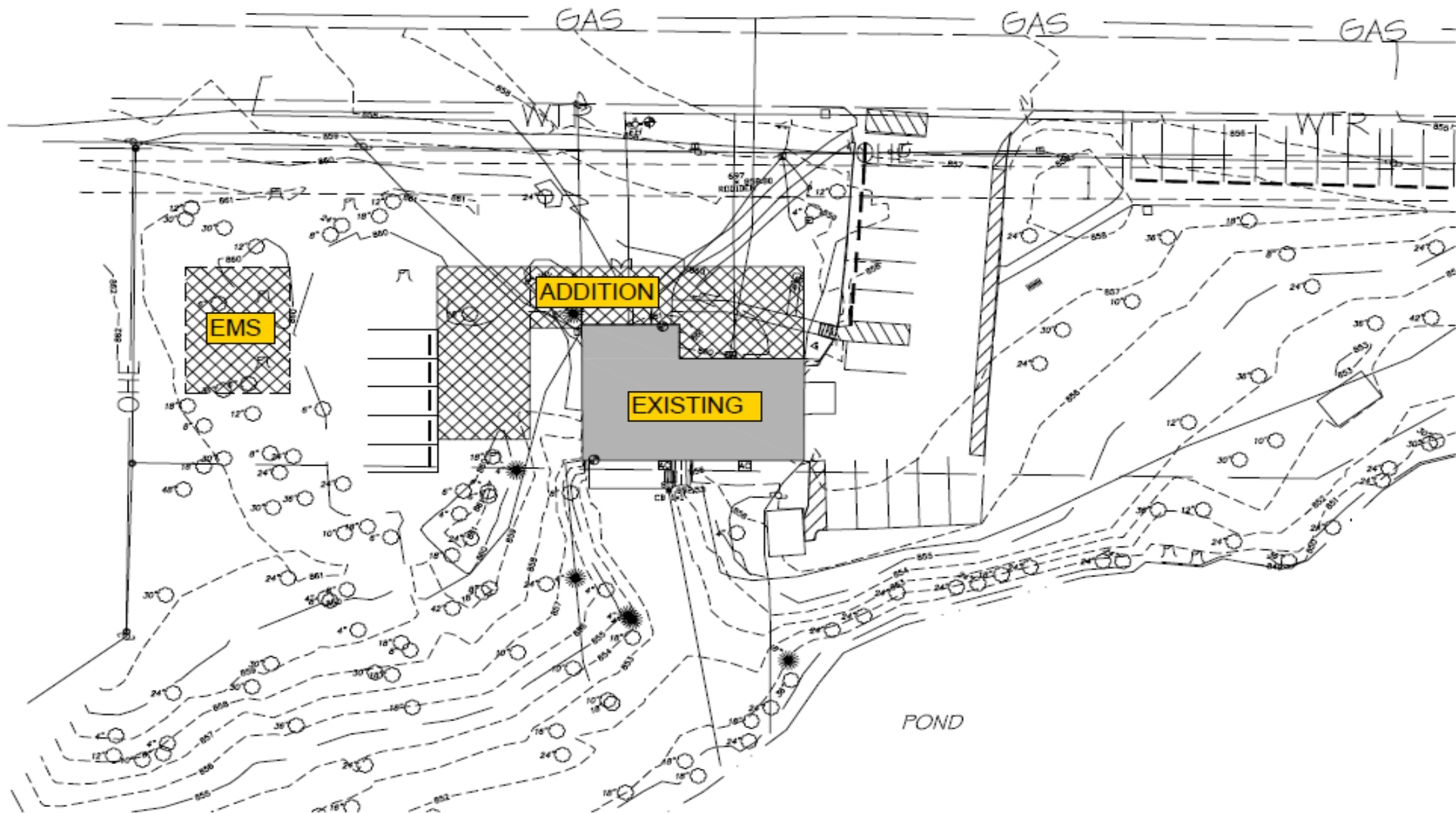
26'-10"  
15'-0"  
19'-11 5/8"  
12'-1 3/4"  
24'-4 1/2"  
31'-3 3/8"  
29'-1 7/8"  
61'-2 7/8"  
32'-1"

NORTH

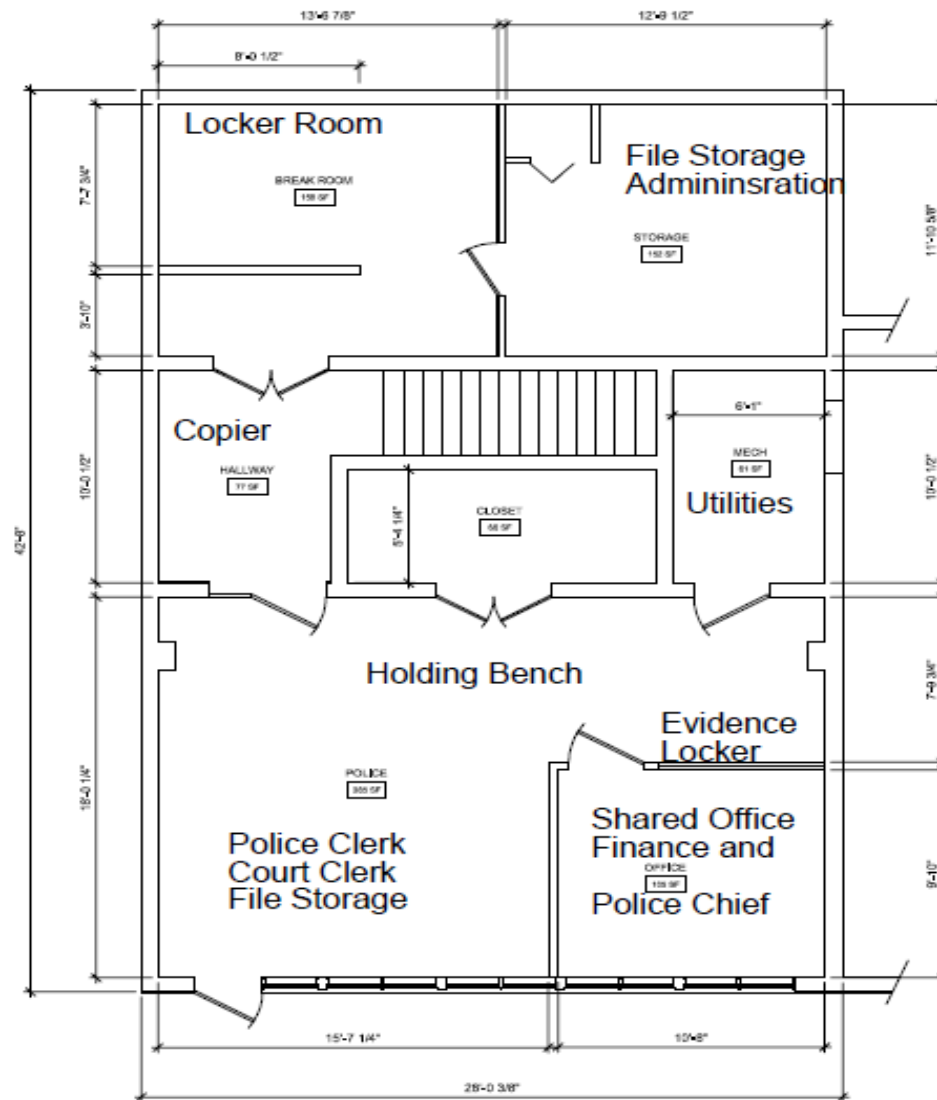
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of 3

Drawn By: BA  
Date: 17 OCT

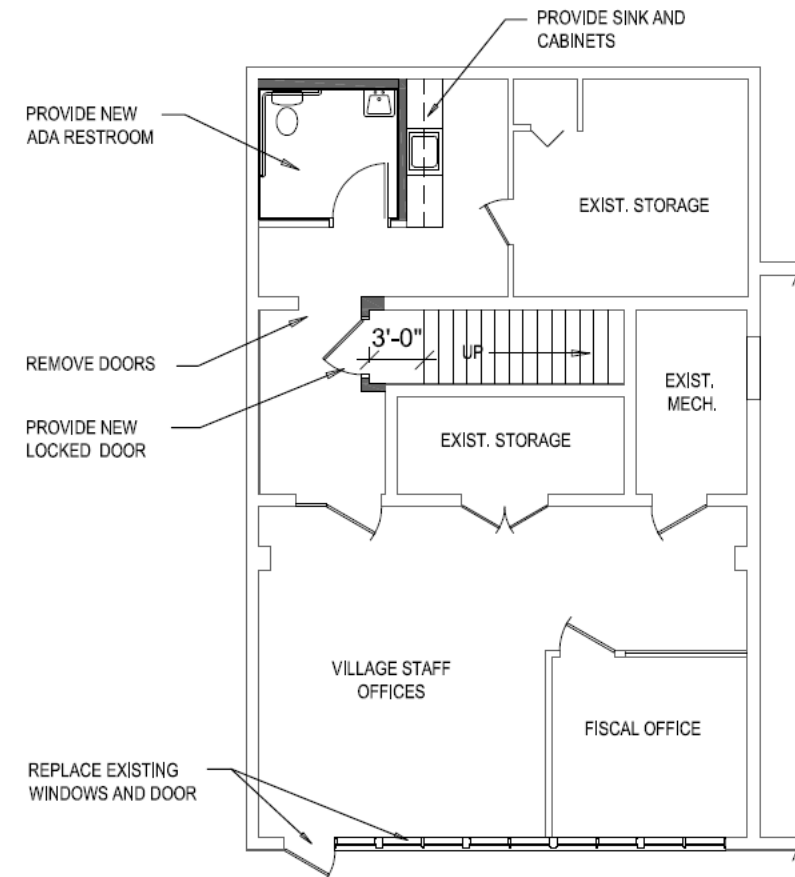
# TOPO – REMODEL/ADDITION STAGED AND PHASED



1 SITE PLAN - PHASED OPTION



① BASEMENT  
1/8" = 1'-0"



① PROPOSED BASEMENT FLOOR PLAN - PHASE I  
1/8" = 1'-0"



Drawn By: SNV  
Date: 17 OCT 2018

MINERVA PARK COMMUNITY BUILDING  
EXISTING CONDITIONS  
2829 Minerva Lake Rd

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- **NEXT STEPS**

- Review and Recommendations to Council
  - Engage Architect and Engineer to prepare construction drawings
  - Complete soil borings while waiting for drawings
  - With drawing complete – go to bid on construction
  - Bidding (4-6 weeks)
  - Review bids – hopefully select one
  - Complete contract
  - Police construction estimate 4-6 months
  - Estimate 4-6 months for renovation phase
- Time Lapse: Estimating 18 months for Phase I and II